



## Manager, Emergency Response & Planning

The Manager of Emergency Response and Planning is responsible for planning, organizing, directing, and controlling the Emergency Services and Emergency Planning Program. This position requires extensive knowledge of Federal Regulations, policies, and standards applicable to airport emergency response and emergency planning. The Manager of Emergency Response and Planning is responsible for providing managerial leadership and technical guidance to the supervisors (Fire and ARFF Captains) and staff of the Emergency Response and Planning department.

### Essential Functions

- Enhance, maintain and implement the GMIAA Airport Emergency, Evacuation and Wildlife Plans and chair the Airport Emergency Planning Committee.
- Provide direct oversight and prioritization of all department activities to ensure that all applicable regulatory and training requirements are being met.
- Prioritize short and long-term activities with a focus on continuous improvement of the level of service provided to stakeholders.
- Prepare and administer the Emergency Response and Planning operating and capital budgets and approve operating and capital expenditures.
- Interpret and apply all relevant Government of Canada legislation, policies, codes and regulations and associated training requirements.
- Review commercial aircraft flight movement statistics as required to determine the critical category for firefighting as required by Canadian Aviation Regulation.
- Represent the Airport Authority with the City of Dieppe, Federal, Provincial, private and Municipal emergency response agencies on all emergency response matters, including regulatory matters.
- Develop and monitor the implementation of an effective facility Fire Prevention and Inspection Program.
- Develop and deliver internal training programs for Airport Authority staff on emergency scene roles and maintain required records.
- Respond to, and assume command of, major emergencies at the airport.

### Qualifications

- A Certificate or Diploma in Fire Service Administration from a recognized program, a bachelor's degree program in Emergency Services is preferred or the equivalent work experience and training.
- A minimum of five years' experience in emergency response and planning in a supervisory or managerial capacity.
- In-depth knowledge of regulations, standards, policies and procedures related to airport emergency response and planning.
- Demonstrated excellent verbal and written communication skills.



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- Ability to coach, develop, manage and motivate employees and supervisors.
- Ability to hold a Restricted Area Identification Card and Airport Security Clearance.
- Bilingualism would be a strong asset.

### Reporting Relationship

Reports to the Director of Operations

Applicants can submit a cover letter highlighting qualifications and interest in the position as well as a resume through [Indeed](#).

The Greater Moncton International Airport Authority values the diversity of the people it hires and serves. Diversity at GMIAA means fostering a workplace in which differences are recognized, appreciated, respected, and responded to in ways that fully develop and utilize each person's talents and strengths.

We thank all those who apply, however only those selected for further consideration will be contacted.

### About Greater Moncton Roméo LeBlanc International Airport (YQM)

YQM is a progressive airport and the leading airport in the central Maritimes. 24/7/365 - everyone associated with the airport strives to provide superior air service to passengers travelling all over the world and to the global cargo industry -safe, convenient, efficient, bilingual and business-like.

YQM also strives to maximize its contribution to local and regional economic and community development - it drives over \$665 million of economic activity annually, making it one of the top private-sector economic contributors to New Brunswick's economy. YQM is a member of Vantage Airport Group.

Your economy. Your airport.



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