

Minutes

COMMUNITY CONSULTATIVE AND NOISE MANAGEMENT COMMITTEE

Date and Time: December 21, 2021 at 11:30am

Location: Virtual Meeting – via Zoom

Panelists/Presenters: Bernard LeBlanc (YQM), Courtney Burns (YQM), Vincent Martin (YQM)

Committee attendees: Louis Godbout (Expansion Dieppe), Jean-Marc Brideau (Councilor, City of Dieppe), Jim Doyle (Province of NB), Ted Davis (NAV Canada), Susy Campos (3+ Corporation), Bill Budd (City of Moncton), Angela Arsenault (Transport Canada), John Wishart (CCGM)

Guests: Belinda Curran (YQM), Matt Cooling (YQM), Charline Ouellet (YQM), Yvon Lapierre (Dieppe Mayor), Bob Bowser (Moncton), Stefan Neagoe (Transport Canada), Allan Dearing (91.9 The Bend), Greg Turner (MLA Moncton South), Linda Scofield (GMIAA board member), Alan Cochrane (Brunswick News), Roland Cormier (GMIAA board member), Jean-Pierre Turcotte (Air Canada), Peter McIntyre (GMIAA board member), James Lockyer (GMIAA board member)

Regrets: Tyla Finlay (Town of Riverview), Daniel Boljkovac (Transport Canada), Greg Maclean (Board Chair CCGM), John Belliveau (CAA Travel), Paul R. Boudreau (Town of Shediac)

TOPIC	DISCUSSION	CONCLUSION
Opening Remarks and approval of meeting agenda	The Managing Director opened the meeting and welcomed those in attendance.	Moved by Louis Godbout and seconded by Bill Budd, all in favor, motion carried to approve the agenda for the December 21, 2021 meeting.
Review and approval of last committee meeting minutes	Reviewed June 24, 2021 meeting minutes and no changes suggested.	Moved by Ted Davis and seconded by Jean-Marc Brideau, all in favor, motion carried to approve the meeting minutes for the June 24, 2021 meeting
YQM updates regarding community feedback since last session	<p>The Managing Director provided an overview of 2021:</p> <ul style="list-style-type: none"> - More flights from 2021 compared to 2020 - Positive gain with PAL Airlines launching Ottawa and Halifax route in 2021 adding to their services launched in 2020 of St-John's/Deer Lake and Wabush - Loss of services with Air Canada to Ottawa and Halifax - Strong year with cargo - Expecting by the end of the year our traffic being at 25% from 2019. <p>The Director of Operations provided an operational update which listed a number of projects carried over from 2020 with completion in 2021:</p> <ul style="list-style-type: none"> o National Trade Corridor Funds (deicing project) o Airside lounge (Bistro Altitude) and accessibility project o Canadian Air Transport Security Authority (CATSA) hold bag screening equipment upgrading project o Airports Capital Assistance Program (ACAP) funding for Runway 11-29 rehabilitation at 50% o ACAP also funding an aircraft rescue and firefighting (ARFF) vehicle which is expected to be delivered early 2022. 	

The Director of Finance and Administration provided a 2021 financial overview:

- Gradual recovery stretched into summer 2021 once the province entered in green phase of COVID recovery
- Currently seeing monthly traffic at 40% of pre-COVID levels and expecting a total of 170K passengers for 2021. Down 75% compared to 2019 traffic numbers
- Received a total of \$7.5M of federal COVID relief funding for operational cost and 50% of \$8.3M total cost as ACAP funding for runway rehabilitation project
- COVID relief funding avoided borrowing on operating line of credit to finance losses and improved our net losses compared to expectations in business plan
- With no funding, losses for 2021 were anticipated to be \$7.9M and now forecasted to be under \$1M
- Stabilized cash position and provided mitigation for significant liquidity risks.

The Managing Director provided an overview of the 2022 Business Plan:

- Revenues are a function of passenger related activities and very challenging with the uncertainty of passenger traffic for 2022
- International passenger traffic (winter charter season) still undetermined/not approved by Transport Canada which equals to \$1M revenue
- Budget dependent on our revenue/activity and will fluctuate throughout the year
- 2022 will be a recovery year and try to gradually return to 2019 passenger traffic.

Overview of 2022 Corporate Objectives:

- Recruitment of new President and CEO (current CEO retiring in May 2022/AGM)
- Reactivate Commercial Development
- Execute Collective agreement
- Vantage Airport Group management term agreement (expiring August 2024)
- Continue to grow our revenue base such as parking operations (system upgrade), in-terminal food and beverage concession, car rental tender
- Plan to relocate Cargojet to Apron 5
- Update counter/gate management plan
- Implement infrastructure projects including activation of ACAP eligible projects, if approved
- Recovery and expand air service
- Continue cost mitigation and cash preservation
- Board priority is to develop a new strategic plan including Environment-Social-Governance (ESG) initiatives
- Secure third-party land development partnership.

The Director of Finance and Administration provided a 2022 financial outlook:

- 2022 plan is projecting a 52% recovery to pre-COVID levels with 351,715 passengers
- Not forecasting a full recovery until at least 2024.
- Made inflationary increase to some aeronautical fees for 2022 and eliminating the passenger loading bridge usage fee
- Financial budget for 2022 anticipates an operating loss of \$1M and a net loss after depreciations, interest and airport improvement fee (AIF) of \$2.1M
- 2022 capital plan is \$2.7M

	<ul style="list-style-type: none"> ○ Largest item is the delivery of the new ARFF vehicle which is fully funded by ACAP ○ Repair of asphalt in portions of parking lots ○ Complete upgrade to parking equipment ○ Improvement to service road connecting Xtreme Cold Storage to airfield. Project funded at 50% by the National Trade Corridor fund. <p>The Managing Director provided an overview of the long-term outlook at YQM:</p> <ul style="list-style-type: none"> - As indicated earlier, immediate challenges are forecasting passenger traffic with ongoing COVID presence and permission to accommodate international flights - Highlighted key 2022 opportunities: <ul style="list-style-type: none"> ○ Continued discussions for growth with Porter Airlines regarding jet services ○ Launch of new direct route to Edmonton with Swoop mid-June ○ PAL Aerospace potential expansion in Atlantic Canada ○ Province of NB Baseline Assessment of the NB Air Sector conducted by InterVISTAS, now completed and copy submitted to the province. Now waiting for the province to release the report and where they see the future of our airports. <p>The Director of Operations reported no noise complaints since the last meeting in June.</p>	
Committee Feedback and Discussion	<p>Jim Doyle, from the Province of NB and on behalf of Minister of Green (Minister of Transport), congratulated the airport management team and its employees for the excellent work navigating during these difficult times. Mr. Doyle also provided an update from the province on air sector with regards to the ongoing challenges of the pandemic and assessment study which will include 3 briefings. Third briefing will include communities associated with the airports and Chamber of Commerce in the new year and before if goes public.</p>	
Public attendees' questions and feedback	<p>A question was asked regarding our current sun destination schedule and if they are still available. Our current airlines, Sunwing and Transat, continue to take bookings with the first flight scheduled to depart in early February. That schedule remains uncertain as we wait for Transport Canada's approval to accommodate international flights.</p> <p>Best wishes were given to the Managing Director on his upcoming retirement.</p>	
Termination of Meeting	<p>Meeting closed and all attendees were thanked for their participation.</p>	<p>Ended at 12:20 p.m.</p>